

دارالسلام است

Darussalam Assets

(Passport size
photo)

Application Form

Position applied for:	
Full Name:	

Requirements:

1. Copied documents to be attached with this Application Form:
 - a) Identity Card
 - b) Birth Certificate
 - c) Curriculum Vitae
 - d) Certificates of Academic Achievements, including professional qualifications (academic certificates require accreditation from Brunei Darussalam National Accreditation Council).
 - e) Accreditation letter from Ministry of Education unless qualifications were obtained under Ministry of Education scholarship or any local education institution.

Declaration:

1. I hereby certify that all information I have provided in this Application Form is true and accurate. Should verification is required on the said information, I hereby authorise Darussalam Assets Sdn Bhd ("Darussalam Assets") or the companies within the Darussalam Assets Group of Companies to carry out the necessary investigations.
2. I acknowledge that the submission of this Application Form to Darussalam Assets does not amount to a guarantee of an employment with the respective companies in Darussalam Assets' Group of Companies.
3. I further acknowledge that any inaccuracy or omission of information called for in this Application Form shall amount to misrepresentation and if I am subsequently employed by a company in Darussalam Assets' Group of Companies, the Company may in its sole discretion terminate my contract of employment.

Signature: _____ Date: _____

SECTION 1 – PERSONAL PARTICULARS

1.1 - Personal Details

Name (as shown in Identity Card):			
Home Address:			
Postal Address (if different from above):			
IC Number & Colour:		Male / Female:	
Date of Birth:		Country of Birth:	
Citizenship:		Marital Status:	
Race:		Religion:	
Other Languages Spoken:		Contact Numbers (House / Mobile / Office):	

1.2 – Family Background

No	Particulars	Husband or Wife	Father	Mother
a)	Name(s)			
b)	I.C Number & Colour			
c)	Date of Birth			
d)	Country of Birth			
e)	Citizenship			
f)	Race			
g)	Religion			
h)	Occupation & Employer			

Names of siblings	Name of School / Employer & Designation

Names of Children	Date of Birth	Name of School / Employer & Designation

SECTION 2 – EDUCATION AND WORK EXPERIENCE

2.1 Education (Secondary School/College/University)

Names of Institutions	Year Attended (From – To)	Highest Qualification Obtained (PMB, 'O' Level, 'A' Level, Bachelor's Degree, Masters)	Subjects & Grades / Result / Classification

2.2 - Professional Qualifications (e.g. ACCA, BAR, CFA, CPA, CIA, CIPD, CAT etc)

Names of Institutions	Year Attended (From – To)	Qualification obtained & result

2.3- Employment History (in chronological order)

Name of Employer	Position Held	Year of Employment	Reasons For Leaving

SECTION 3: MISCELLANEOUS

3.1 Emergency contact details:

Name:			
Contact Numbers:		Relationship:	

3.2 Have you ever been accused and / or convicted of any crime in Brunei or anywhere else?

Yes	
No	
If yes, please state details:	

3.3 Have you ever been suspended or forced to resign from any positions?

Yes	
No	
If yes, please state details:	

3.4 Have you suffered from any serious illness?

Yes	
No	

If yes, please state details:	
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3.5 Please provide a personal statement to support your application. **(Compulsory)**
