

دارالسلام است

Darussalam Assets

Application Form

Position(s) applied	1) 2)	(Passport size photo)
Full Name:		

Required Documents: *(Please attach copied documents of the items listed below)*

- 1) Identity Card or Passport
- 2) Birth Certificate
- 3) Curriculum Vitae
- 4) Certificates of Academic Achievements, including professional qualifications (academic certificates require accreditation from Brunei Darussalam National Accreditation Council).
- 5) Accreditation letter from Ministry of Education unless qualifications were obtained under Ministry of Education scholarship or any local education institution.

Declaration:

1. I hereby certify that all information I have provided in this Application Form is true and accurate. Should verification is required on the said information, I hereby authorise Darussalam Assets Sdn Bhd ("Darussalam Assets") to carry out the necessary investigations.
2. I acknowledge that the submission of this Application Form to Darussalam Assets does not amount to a guarantee of an employment with the Company.
3. I further acknowledge that any inaccuracy or omission of information in this Application Form shall amount to misrepresentation and if I am subsequently employed by Darussalam Assets, the Company may in its sole discretion terminate my contract of employment.

Signature: _____ **Date:** _____

SECTION 1 – Personal Particulars

1.1 Personal Details

Name (as shown in Identity Card):			
Home Address:			
Postal Address (if different from above):			
IC Number & Colour:		Gender:	
IC Place of Issue:		Country of Birth:	
Date of Birth:		Marital Status:	
Nationality:		Religion:	
Race:		Contact Numbers (House / Mobile / Office):	
Other Languages Spoken:			

1.2 Family Background

No	Particulars	Spouse	Father	Mother
a)	Name(s)			
b)	I.C Number & Colour			
c)	Date of Birth			
d)	Country of Birth			
e)	Nationality			
f)	Race			
g)	Religion			
h)	Occupation & Employer			

Names of siblings	Name of School / Employer & Designation

Names of Children	Date of Birth	Name of School / Employer & Designation

SECTION 2 – Education and Work Experience

2.1 Education Background (in chronological order)

Names of Institutions	Year Attended (From – To)	Highest Qualification Obtained (‘O’ Level, ‘A’ Level, Diploma, Bachelor’s Degree, Masters)	Subjects & Grades / Field of Study & Result/Classification

2.2 - Professional Qualifications (e.g. ACCA, BAR, CFA, CPA, CIA, CIPD, CAT etc)

Names of Institutions	Year Attended (From – To)	Qualification obtained & result

2.3- Employment History (in chronological order)

Employer	Designation	Year of Employment	Reason(s) For Leaving

Experience	Years
Total Year(s) Work Experience	
Total Year(s) Relevant Work Experience	
Total Year(s) Non Relevant Work Experience	

SECTION 3: Miscellaneous

3.1 Emergency contact details:

Name:			
Contact Numbers:		Relationship:	

3.2 Have you ever applied with Darussalam Assets?

Yes	
No	
If yes, please state when and what position(s):	

3.3 Have you ever been accused and / or convicted of any crime in Brunei or anywhere else?

Yes	
No	
If yes, please state details:	

3.4 Have you ever been suspended or forced to resign from any positions?

Yes	
No	
If yes, please state details:	

3.5 Have you suffered from any serious illness?

Yes	
No	
If yes, please state details:	

